

SERVICES ONLY CASE REF _____ STENO REPORTER _____

VIDEOGRAPHER _____

VC HOST _____

Witness Name(s) _____

Service Date: _____

Original (O + 1 Transcript) _____

Copy (Transcript) _____

PRINTED ORIGINAL

(sealed in Court envelope)

TRANSCRIPT

___ YES / NO ___

EXHIBITS

___ YES / NO ___

ALL Electronic Emailed Copy Orders Include

FULL & CONDENSED / MINI with index (.PDF)

E-TRANS (.PTX) (*RealLegal requires E-Trans Viewer)

(Available upon request for additional fees)

___ ROUGH ASCII (.TXT)

___ FINAL ASCII (.TXT) No add'l fee

___ PDF Exhibits

___ PRINTED TRANSCRIPT only

___ PRINTED EXHIBITS

VIDEO MEDIA

___ Standard DVD for DVD Player (most common)

___ MP4 Video for Computer ___ Video-to-Text Sync // (THUMB DRIVE) or (DISC)

* Client agrees verbally or in writing to pay upon receipt of invoice (for Services and/or Transcript); interest shall accrue at the rate of 21% APR if not paid within 30 days of receipt of invoice.

* Client agrees verbally or in writing to pay all reasonable costs for collection of this account, including the Service Provider's attorney fees if account is not paid in full within 45 days of receipt of the invoice(s).

Ordering Client/Attorney Name: _____

Phone: (____) _____ / Email(s): _____

ORDERING CLIENT:

(Signature or verbal order on record REQUIRED)

Alliance for Litigation Support, Inc., d/b/a Alliance Court Reporting / Bour Technical Services

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